



TRANSCRIPT RELEASE FORM

TO THE PARENT:

Please complete this form and deliver it along with the attached Recommendation Form to your child's present teacher.

TO THE TEACHER:

Please complete the Recommendation Form for the student named below and return it to your Principal or Headmaster.

TO THE PRINCIPAL OR HEADMASTER:

Please send us the signed transcript release form in addition to:

- The completed Recommendation Form
- Grades for any completed portion of this academic year
- Full report cards for the previous two academic years
- All standardized test scores

These materials can be sent directly to St. Stephen's Admissions Office at the address above, or you may email them to ststephenscca@gmail.com. If you have any questions, please call us at 410.795.1249, option 2.

To _____,
(Principal or Headmaster)

Our child, _____, has applied for admission to St.

Stephen's Classical Christian Academy to enter the _____ grade for the academic

year beginning in (MONTH/YEAR)_____.

I request that a transcript of grades, standardized test scores, and Recommendation Forms for my child be submitted to

St. Stephen's Classical Christian Academy.

(Signature of Parent/Legal Guardian)

(Date)